

**Director of Regeneration, Housing and Planning**  
**Proposed Timetable**

<b>Activity</b>	<b>Draft Timescale (to be confirmed)</b>	<b>Employment &amp; Appointments Sub Committee Meetings</b>
Meet Tender provider	w/c 9 January 2012	
Agree the Job Description and the Person Specification	w/c 9 January 2012	
Advert Design	w/c 9 January 2012	
Placement of Advert and Search	20 January 2012	
Advert closing date	17 February 2012	
The Process of Long Listing	w/c 20 February 2012	Long List Meeting 22 February 2012: 6pm
The Long List Assessment	w/c 27 February 2012	
The Process of Short Listing	w/c 5 March 2012	Short List Meeting 5 March 2012: 4.30pm
Invitation to selection day(s)	w/c 5 March 2012	
Selection day(s)	w/c 5 March 2012	Selection days: 8 and 9 March 2012  End of Day One Meeting: 8 March 2012: 4.30pm
Appointment	w/c 5 March 2012	
Notice period	3-6 months	
CRB clearance Medical clearance	During notice period	
Potential start date	June - September 2012	